



GWAUN CAE GURWEN COMMUNITY COUNCIL

ANNUAL GENERAL MEETING MINUTES

18:30 on Tuesday, 28th May 2024

MEETING OPENED: 18:33

MEMBERS PRESENT:

Cllr. S. Thomas (Chair), Cllr. B. Davitt, Cllr. S. Jordan, Cllr. D. Keeley, Cllr. C. Petrie & Cllr. S. Reynolds.

1. APOLOGIES (ITEM 1):

Cllr. D. Jones, Cllr. A. Lacey, Cllr. S. Lane, Cllr. E. Launchbury, Cllr. Ff. Lewis, Cllr. L. Preece, Cllr. L. Prescott & Cllr. K. Tanner.

2. DECLARATIONS OF INTEREST (ITEM 2):

No Declarations of Interest.

3. ELECT (ITEM 3):

a) Chair

MOTION: To appoint Cllr. L. Prescott as Chair.

APPROVED

PROPOSED BY: Cllr. S. Thomas **SECONDED BY:** Cllr. B. Davitt

FOR: Cllr. B. Davitt, Cllr. S. Jordan, Cllr. D. Keeley, Cllr. C. Petrie, Cllr. S. Reynolds & Cllr. S. Thomas.

AGAINST: None.

ABSTAINED: None.

Discussion took place to agree Cllr. S. Thomas continue as Chair for next item as Chair not present.

b) Vice Chair

MOTION: To appoint Cllr. K. Tanner as Vice Chair.

APPROVED

PROPOSED BY: Cllr. S. Thomas **SECONDED BY:** Cllr. S. Reynolds

FOR: Cllr. B. Davitt, Cllr. S. Jordan, Cllr. D. Keeley, Cllr. C. Petrie, Cllr. S. Reynolds & Cllr. S. Thomas.

AGAINST: None.

ABSTAINED: None.

Discussion took place to agree Cllr. S. Thomas continue as Chair for remainder of meeting as neither Chair nor Vice Chair present.



4. PREVIOUS MINUTES (ITEM 4):

a) ANNUAL GENERAL MEETING – 23/05/2023

MOTION: To reaffirm the minutes as a true and accurate record.

APPROVED

PROPOSED BY: Cllr. C. Petrie **SECONDED BY:** Cllr. D. Keeley

FOR: Cllr. B. Davitt, Cllr. D. Jones, Cllr. E. Launchbury, Cllr. Ff. Lewis, Cllr. C. Petrie, Cllr. L. Prescott, Cllr. L. Preece, Cllr. S. Reynolds & Cllr. S. Thomas.

AGAINST: None.

ABSTAINED: Cllr. S. Jordan.

5. COMMITTEES & APPOINTMENTS (ITEM 5):

a. Finance Committee

No changes.

b. Assets & Estates Sub-Committee

Dissolved, to be dealt with by Finance Committee going forward.

c. Personnel Committee

No changes.

d. Biodiversity Committee

Cllr. S. Reynolds to join Biodiversity Committee.

e. Events Committee

Cllr. L. Prescott & Cllr. S. Reynolds to step down.

f. Health & Safety Committee

Cllr. D. Keeley to join Health & Safety Committee.

g. Policy Committee

Dissolved, to be dealt with by Personnel Committee going forward.

h. Youth Committee

Dissolved. Discussion about Cllr. D. Keeley being Youth Representative.

6. EXTERNAL APPOINTMENTS (ITEM 6):

a. ONE VOICE WALES LOCAL AREA COMMITTEE

No changes.

b. NPTCBC COMMUNITY/TOWN COUNCIL LIAISON FORUM

Chair & Vice Chair



c. MYNYDD Y BETWS WIND FARM PANEL

Chair

d. SCHOOL GOVERNING BODIES

i. YGGGCG

Cllr. Ff. Lewis

ii. TAIRGWAITH

Cllr. S. Lane

7. MEMBERSHIP & SUBSCRIPTIONS (ITEM 7):

a) **ONE VOICE WALES**

Approved.

b) **SLCC**

Approved.

c) **MJB BUSINESS SERVICES**

Approved.

d) **RIALTAS**

Approved.

e) **BEVAN BUCKLAND**

Approved.

f) **INTERNAL AUDITOR**

Approved.

g) **ZURICH INSURANCE POLICY**

Approved.

h) **ROSPA**

Approved.

i) **COPPER BAY DIGITAL**

Approved.

j) **ZOOM**

Approved.

k) **NPTCVS**



Approved.

8. POLICIES & PROCEDURES (ITEM 8):

a) STANDING ORDERS

Approved.

b) FINANCIAL REGULATIONS

Approved.

c) CODE OF CONDUCT

Approved.

d) LOCAL RESOLUTION PANEL

Approved.

e) VIRTUAL MEETING POLICY

Approved.

f) PLANNING APPLICATION POLICY

Approved.

g) CO-OPTION PROCEDURE

Approved.

h) GRIEVANCE POLICY

Approved.

i) DISCIPLINARY POLICY

Approved.

j) APPRAISAL & PERFORMANCE REVIEW POLICY

Approved.

k) TRAINING PLAN

a. STAFF

Approved.

b. COUNCIL

Councillors to attend 3 to 4 courses a year.

9. MEETING SCHEDULE (ITEM 9):

Discussion about changing day of meetings. Cllr. S. Thomas to take a poll of members.

10. REPORTS (ITEM 10):

a) BUDGET



No update.

b) FINANCE REPORT

No Update.

c) ASSET REGISTER

No Update.

d) RISK REGISTER

No Update.

11. ADJOURNMENT (ITEM 11): 19:14

SIGNED:

R. Tamer

DATE:

11 / 06 / 2024